

DIRECTORATE OF DISTANCE EDUCATION
Alagappa University, Karaikudi

Application for certificates

Enrol.No. :
Name of the Candidate (In English):
Name of the Candidate (In Tamil) :
Father's Name :
Course :
Date of Birth :
Mobile No. :
E-Mail Id :
Present Address with pincode: :

DD details:

DD Amount-Rs.:	Date:	DD No.:
Bank Name:		
Place of the Bank:		

Signature of the Candidate with date

Note:

- 1.Please check and apply for the required certificates mentioned overleaf.**
- 2.Demand drafts should be drawn in favour of "The Director, DDE, Alagappa University, Karaikudi"**

Received :

Signature with date

Please tick the required certificate(s)

S.No.	Name of the Certificates	Requirements
1	Migration Certificate	1 Provisional/Degree certificate (Photocopy) 2 Demand draft for Rs.400
2	Course Completion Certificate	1 Student ID Proof 2 Demand draft for Rs.400
3	Duplicate ID card	1 Passport Size Photo-1 2 Demand Draft for Rs.200
4	Transfer Certificate	1 Student ID Proof 2 Previous Original Transfer certificate 3 Demand draft for Rs.100
5	PSTM Certificate	1 Provisional/Degree certificate (Photocopy) 2 Cumulative Mark Statement (Photocopy) 3 PSTM format (General/TNPSC/TRB/Police format) 4 Demand draft for Rs.500
6	Medium of Instruction Certificate (MOI)	1 Photocopy of ID card 2 Demand draft for Rs.500
7	Date of Joining Certificate	1 Student ID Proof 2 Demand draft for Rs.500
8	Bonafide Certificate (BC)	1 Student ID Proof 2 Demand draft for Rs.500
9	Genuineness of Migration Certificate	1 Student ID Proof 2 Migration Certificate (Photocopy) 3 Demand draft for Rs.500
10	Genuineness of Course Completion Certificate	1 Student ID Proof 2 Course Completion Certificate (Photocopy) 3 Demand draft for Rs.500
11	Duplicate Transfer Certificate	1 Student ID Proof 2 Lost Document Report (LDR) from Police Department (Refer www.tnpolice.gov.in) 3 Demand draft for Rs.250
12	Genuineness of Transfer Certificate	1 Student ID Proof 2 Photocopy of Transfer Certificate 3 Demand draft for Rs.500